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| **Page: Proposal Type Details** |
| You have started a STEM Symposia Session Proposal.  STEM symposia sessions share cutting-edge research, ideas, and industry knowledge from community members who are experts in their STEM disciplines. This includes original research, advancements, and multidisciplinary approaches to the STEM fields.  **Format and Requirements:**  **Format:** The 2025 NDiSTEM conference is 100% in-person, and session speakers will be required to attend on-site in Columbus, Ohio.  **Style**: A moderated series of presentations discussing papers or technical talks followed by a Q&A.  **Time**: Total 75 minutes – approximately 10-15 minutes per talk, including a session introduction and a closing question and answer period managed by the chair.  **Speakers**: A minimum of three individual talks are required. Given that a session is only 75 minutes, a maximum of 7 speakers can be added to a proposal to ensure the breadth of each talk.  **Audience**: STEM students, postdocs, and professionals.  **Topic Areas:** On the next page you will be asked to select the primary discipline that is represented by your symposium. This will help us identify the best reviewers for your proposal. You will be able to identify additional disciplines that are relevant in another field. |
| **To submit a training or informational workshop, use the** [**Professional Development Proposal Form**](http://sacnas.secure-platform.com/a/solicitations/43/home) **instead.**  **To continue with a STEM Symposia Proposal Form, click the "Next" Button below.** |
| If you have any questions, please review our FAQs: [sacnas.org/conference/session-proposals](https://www.sacnas.org/conference/session-proposals#SessionFAQs) |
| **Please see the attached** [**Scoring Rubric**](https://www.sacnas.org/hubfs/Session%20Proposals/2025_SessionRubric_STEMSymposia.pdf) **for the STEM Symposia Sessions – note this is what our reviewers will use to evaluate your proposal and make recommendations for acceptance to the 2025 SACNAS NDiSTEM Conference.** |

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| **Page: Session Manager** |
| **For instructions on collaborating on this session proposal, please refer to this instructional PDF:**[**Collaborator Instructions**](https://www.sacnas.org/hubfs/OpenWater%20Instructions%20-%20Collaborators.pdf) |
| Please provide information of the person SACNAS should contact and coordinate with for this session.  The Session Manager **does not** need to participate in the session or be the person submitting this proposal, but they must work with SACNAS to meet important logistical deadlines leading up to the conference.  **Note:**The Session Manager will be sent the confirmation email for this session proposal. |
| **Prefix** \* Select one option ⭘ Dr. ⭘ Mr. ⭘ Mrs. ⭘ Ms. ⭘ Other |
| **Prefix not listed:** |
| **Session Manager's First Name:** \* |
| **Session Manager's Last Name:** \* |
| **Email:** \* This is the address where all correspondence regarding your session proposal will be sent. |
| **Alternate Contact** \* In the event we can no longer reach you at the address above, please identify an alternate address: |
| If the Session Manager is participating in the session, make sure to add their information on the speaker page as well. The information entered on this page is used solely for logistics coordination. |
| **Page: Title, Goals & Description** |
| **Session Rubric & FAQs** |
| **Title, goals, and description should be appealing, relevant and well-defined.** |
| **Title of Session** \* Max 100 words |
| **Session Topic:** \* Select one Discipline  Chemistry  --- ⭘ Chemistry (general)  --- ⭘ Inorganic Chemistry  --- ⭘ Organic Chemistry  --- ⭘ Physical Chemistry  --- ⭘ Other Chemistry  --- ⭘ Analytical Chemistry  STEM Education & Learning  --- ⭘ Education Research/Administration  --- ⭘ Science Education  ⭘ Computer & Information Sciences  Engineering  --- ⭘ Bioengineering/Biomedical Engineering  --- ⭘ Chemical Engineering  --- ⭘ Civil Engineering  --- ⭘ Electrical Engineering  --- ⭘ Engineering (general)  --- ⭘ Mechanical Engineering  --- ⭘ Other Engineering |
| Geoscience  --- ⭘ Earth Science  --- ⭘ Environmental Science  --- ⭘ Geology  --- ⭘ Other Geoscience  Health  --- ⭘ Medicine  --- ⭘ Public Health  --- ⭘ Other Health  Life Sciences  --- ⭘ Animal Sciences/Zoology  --- ⭘ Biochemistry  --- ⭘ Biology (general)  --- ⭘ Cancer Biology  --- ⭘ Cell/Molecular Biology  --- ⭘ Developmental Biology  --- ⭘ Ecology/Evolutionary Biology  --- ⭘ Environmental Science  --- ⭘ Genetics  --- ⭘ Marine Sciences  --- ⭘ Microbiology  --- ⭘ Neurosciences  --- ⭘ Pharmacology  --- ⭘ Physiology/Pathology  --- ⭘ Plant Sciences/Botany  ⭘ Materials Research  Mathematics  --- ⭘ Algebra/Number Theory/Combinatorics  --- ⭘ Applied Mathematics  --- ⭘ Mathematics (general)  --- ⭘ Mathematical Biology  --- ⭘ Statistics  Physics & Astronomy  --- ⭘ Astronomy & Astrophysics  --- ⭘ Physics  Psychology & Social Sciences  --- ⭘ Clinical Psychology  --- ⭘ Cognitive Neuroscience  --- ⭘ Psychology (general)  --- ⭘ Sociology  ⭘ Traditional Knowledge |
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| **Additional Disciplines** \* Please identify the relevant disciplines to your sessions Select one or more options ☐ All .  ☐ Biomedical Research/Sciences  ☐ Chemistry  ☐ Computer & Information Sciences  ☐ Engineering  ☐ Geoscience  ☐ Health  ☐ Life Sciences  ☐ Materials Research  ☐ Mathematics  ☐ Physics & Astronomy  ☐ Psychology & Social Sciences  ☐ STEM Education & Learning  ☐ Traditional Knowledge |

### **Identify the relevant subdisciplines:**

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| **Chemistry Subdisciplines** Select one or more options  ☐ Analytical Chemistry  ☐ Chemistry (general)  ☐ Inorganic Chemistry  ☐ Physical Chemistry  ☐ Organic Chemistry  ☐ Other Chemistry |
| **Engineering Subdisciplines** Select one or more options  ☐ Bioengineering/Biomedical Engineering  ☐ Chemical Engineering  ☐ Civil Engineering  ☐ Electrical Engineering  ☐ Engineering (general)  ☐ Mechanical Engineering  ☐ Other Engineering |
| **Geoscience Subdisciplines** Select one or more options  ☐ Earth Science  ☐ Environmental Science  ☐ Geology  ☐ Other Geoscience |
| **Health Subdisciplines** Select one or more options  ☐ Medicine  ☐ Public Health  ☐ Other Health |
| **Life Sciences** \* Select one or more options  ☐ Animal Sciences/Zoology  ☐ Biochemistry  ☐ Biology (general)  ☐ Cancer Biology  ☐ Cell/Molecular Biology  ☐ Developmental Biology  ☐ Ecology/Evolutionary Biology  ☐ Environmental Science  ☐ Genetics  ☐ Marine Sciences  ☐ Microbiology  ☐ Neurosciences  ☐ Pharmacology  ☐ Physiology/Pathology  ☐ Plant Sciences/Botany |
| **Mathematics Subdisciplines** Select one or more options  ☐ Algebra/Number Theory/Combinatorics  ☐ Applied Mathematics  ☐ Mathematics (general)  ☐ Mathematical Biology  ☐ Statistics  ☐ Other Mathematics |
| **Physics & Astronomy Subdisciplines** Select one or more options  ☐ Astronomy & Astrophysics  ☐ Physics  ☐ Other Physics and Astronomy |
| **Psychology & Social Science Subdisciplines** Select one or more options  ☐ Clinical Psychology  ☐ Cognitive Neuroscience  ☐ Psychology (general)  ☐ Sociology  ☐ Other Psychology & Social Sciences |
| **STEM Education Subdisciplines** Select one or more options  ☐ Education Research/Administration  ☐ Science Education  ☐ Other STEM Education & Learning Research |
| **Select your intended audience(s): Audience** \* Select one or more options  ☐ All Attendees  ☐ Community College Students  ☐ Undergraduate Students  ☐ Graduate Students  ☐ Postdoctoral Students  ☐ Professionals  ☐ Faculty  ☐ Mentees  ☐ Mentors |

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| **Please provide a description of your session.** \* Max 500 words This description is for reviewers of your session proposal and should be max. 500 words. Be sure to check for spelling/grammatical errors. |
| **What are the goals of your session?** \* Max 100 words |

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| **Page: Technical Talks & STEM Panel Discussion** |
| **Talks should be on cutting edge topics relevant to the particular discipline in which the sessions would be presented, and relevant to the attendees** |
| **What is the session structure?** \* Max 200 words Please describe what teaching methods you will use to ensure participant engagement: (e.g. use PowerPoint, use polling tools, use humor, use panel discussion, or any other new and innovative technique you have). |
| **Please state and describe each talk (or expertise of panelists) in your session:** \* Max 350 words |
| **Please elaborate how your talks complement each other and are relevant to the topic of your session:** \* Max 250 words |

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| **Page: Speakers** |
| **Speakers should have experience in the field being presented and/or other qualifications to speak on the given topic(s) of the session.**  Session speakers must:   * Attend the NDiSTEM Conference in person in Columbus, Ohio from October 30 — November 1, 2025. SACNAS does not provide logistical support for remote speaker participation (ie. via Zoom). * Purchase registration for the conference. (See 2024 pricing [HERE](https://s6.goeshow.com/sachn/ndsc/2024/register_now.cfm)) * Sign the [SACNAS Code of Conduct](https://www.sacnas.org/ndistem-code-of-conduct) at time of registration.  **Speakers** \* Each Scientific/STEM Symposium session **must have at least three talks**.   Given that a session is only 75 minutes, a maximum of 7 speakers can be added to a proposal to ensure the breadth of each talk.  Please collect the information for each speaker in the table below. |
| | For Each Speaker (minimum 3; maximum 7): | | --- | | Name\*:  Email\*:  Credentials\*: *select all that apply.*   * PhD, EdD, DrPH, JD, MD, MS, MA, MBA, ME, Med, MPA, MPH, MSW, BA, BS, Other   Institution\*:  Department\*:  Job Title\*:  Session Role\*: (select all that apply)   * Chair * Presenter/Panelist   + Talk Title\*: * Moderator * Other: \_\_\_\_\_\_\_\_\_\_\_\_ | |
| |  | | --- | | Name\*:  Email\*:  Credentials\*: *select all that apply.*   * PhD, EdD, DrPH, JD, MD, MS, MA, MBA, ME, Med, MPA, MPH, MSW, BA, BS, Other   Institution\*:  Department\*:  Job Title\*:  Session Role\*: (select all that apply)   * Chair * Presenter/Panelist   + Talk Title\*: * Moderator * Other: \_\_\_\_\_\_\_\_\_\_\_\_ | | Name\*:  Email\*:  Credentials\*: *select all that apply.*   * PhD, EdD, DrPH, JD, MD, MS, MA, MBA, ME, Med, MPA, MPH, MSW, BA, BS, Other   Institution\*:  Department\*:  Job Title\*:  Session Role\*: (select all that apply)   * Chair * Presenter/Panelist   + Talk Title\*: * Moderator * Other: \_\_\_\_\_\_\_\_\_\_\_\_ | |
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| **Please elaborate how each of your session's speakers are experienced in the topic of your session** \* Max 200 words |
| **Please elaborate what contribution each of your session's speakers are making to the session** \* Max 200 words |

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| **Page: Diversity** |
| **Speakers' representation of diversity components should include but not be limited to the following areas:** |
| **Please describe the genders represented by the speakers in your session:** Max 100 words |
| **Please describe the ethnic/cultural backgrounds represented by the speakers in your session:** Max 100 words |
| **Please describe the institutional variety represented by the speakers in your session:** Max 100 words |
| **Please describe the diverse career levels, disciplines, or STEM Sectors represented by the speakers in your session:** Max 100 words |
| **Please describe any other components of diversity represented by the speakers in your session:** Max 100 words |

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| **Page: Submission Page** |
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| **Acknowledgment required** \* The 2025 National Diversity in STEM (NDiSTEM) Conference will take place October 30 - November 1, 2025 in Columbus, Ohio.   Session speakers are expected to meet the following requirements:  ✓ Attend the NDiSTEM Conference in person. ***NDiSTEM is a 100% in-person conference*** and SACNAS does not support digital speaker participation. In the event a speaker cannot attend in person, it is recommended that their talk is pre-recorded and the video file downloaded to a USB key to play onsite.  ✓ Speakers should register at their earliest convenience. Advanced pricing rates end on June 30, Regular pricing end on September 30, and late pricing is available until November 1.  ✓ Sign the [*SACNAS Code of Conduct*](https://www.sacnas.org/ndistem-code-of-conduct) at the time of registration.  ✓ Keep the session to the 75 minutes provided.  ✓ NDiSTEM is a noncommercial forum and under no circumstances may a breakout session be used as a place for direct promotion of a presenter's product, service or monetary self-interest. Sales pitches disguised as presentations will not be considered.  ✓ Persons listed in a session proposal will be disqualified from reviewing other session proposals but are welcome to review student applications.  Select one or more options  ☐ Yes I have read the speaker requirements and have shared them with the speakers listed in my proposal. |